

# SUMMIT'S CORE SAFETY PRINCIPLES

Summit's Core Safety Principles represent those safe work practices that are critical to preventing serious injury and harm. Each of these policies/procedures contain key components that ensure work is conducted in a safe fashion.

Following safety policies/procedures is a basic expectation for all Summit Midstream employees and contractors. All personnel must be committed to following all safety procedures, particularly the Core Safety Principles, in every task performed, every day.

## STOP WORK AUTHORITY

- **STOP** – If an activity or condition is believed to be unsafe.
- **NOTIFY** – If required, make proper notifications to supervisors.
- **CORRECT** – The unsafe activity or condition.
- **RESUME** – Work activities. Continue monitoring conditions and encourage safe work practices.

## VEHICLE SAFETY

- All drivers have a responsibility to use good judgment and proceed at a pace suitable to conditions of the vehicle itself, the road, the traffic, and the weather.
- Drivers must always obey local traffic laws and speed limits.
- Cell phones may only be used in the hands-free mode or with the vehicle pulled out of traffic and at a complete stop. Texting /emailing is not permitted while driving.
- The driver is responsible to ensure seatbelts are used by all occupants.

## WORK PERMITTING

- Operations or Designee are directly responsible for the successful completion and use of the work permit.
- A joint job site visit must be conducted to verify the equipment to be worked on has been properly prepared for work and ensure identified hazards have been addressed.
- Work permits must be filled out completely and include a detailed work description.
- Atmospheric monitoring must be performed prior to job activities.
- Any hot work must follow the hot work procedure.

## FALL PROTECTION

- All personnel working higher than 6 feet without a standard railing must utilize fall protection.
- 100% tie-off must be followed at all times when utilizing personal fall protection.
- When using personal fall protection, personnel must tie-off to an adequate tie-off point.
- Personal fall arrest equipment must be inspected prior to each use.
- Equipment with damaged and/or excessive wear must be removed from service and destroyed.

## LINE LOCATING

- Each one-call ticket must be read thoroughly and completely to make sure all details are understood.
- Contact must be made with all one-call ticket originators to discuss the excavation.
- Line locating must be complete within 48 hours of when the one-call ticket was originated in the State's One-Call Center.
- Only personnel that are fully compliant and up to date with the applicable Operator Qualification can perform line locating.
- Always use all available information on the one-call ticket including driving directions, address, and/or GPS coordinates, to fully understand the location of the proposed excavation and its potential impact on company assets.

## ENERGY ISOLATION – LOCKOUT/TAGOUT

- Every person that could be exposed to a release of energy must apply their personal lock to the lockbox.
- Equipment must be properly decommissioned, cleared, and isolated prior to work.
- The Isolation/Blind List must be used to ensure all isolation points are identified and properly isolated.
- Isolation must be field verified.
- Never remove or cut off a lock without following the appropriate procedure for lock removal.

## CONFINED SPACE ENTRY

- The confined space must be emptied, cleaned, and ventilated to the extent possible prior to entry.
- Confined spaces must be evaluated per the procedure to determine classification (permit or non-permit required), unless it is already known to be a permit required confined space.
- Atmospheric monitoring must be conducted on all confined spaces before initial entry (additional monitoring may also be required depending on the hazards present).
- All lines connected to the confined space must be isolated in accordance with the lockout/tagout procedure.
- All confined spaces require a trained attendant to be in place prior to and for the duration of any entries.
- All personnel entering a confined space must be trained.

## JOB PLAN

- Any higher risk work activities that involves, opening process, piping, energized electrical equipment, commissioning new or existing facilities that are not covered by a written procedure, require a job plan.
- The department that initiates the scope of work is responsible to ensure all affected workgroups participate in developing and maintaining the job plan.
- Operations and Safety must approve the job plan prior to start of work.
- If the work scope changes the job plan must be changed to reflect the new scope before work can continue.

## PERSONAL PROTECTIVE EQUIPMENT (PPE)

- All personnel working in any field location must utilize the minimum required PPE (FR Clothing, Safety Toe Shoes, Safety Glasses, Hard Hat and H<sub>2</sub>S Atmospheric Monitoring Equipment North Dakota).
- Other PPE, such as gloves, goggles, and face shields, will be determined via the hazards of the work and must be worn as required.
- PPE must be maintained in good condition.